



DATE: June 10, 2015

AGENDA ITEM #3

AGENDA REPORT

TO: Parks & Recreation Commission

FROM: Manny Hernandez, Staff Liaison

SUBJECT: Volunteer Recognition Hours

RECOMMENDATION:

Provide recommendation on tracking commissioner volunteer hours

Background

City staff would like commissions to provide a recommendation on if and how volunteer hours should be tracked.

Discussion

As part of the City's volunteer program, total volunteer hours are tracked for the purpose of understanding what the total contribution is. Volunteer hour tracking is also used to recognize the individual annual contribution made. Awards are presented to volunteers who reach milestones of 100, 250 and 500 hours.

Staff would like each commission to give their recommendation on whether commissioner hours should be tracked as with other volunteers. Staff is also seeking the commission's opinion on if tracking should be done as an estimate or an actual number. Estimates would be based on meeting and sub-committee time, whereas, actuals would be tracked by committee members on a voluntary basis.